



## COMMUNICATIONS COMMITTEE MINUTES

### COMPUTER LEARNING CENTER MEETING ROOM #1, 9:30 A.M.

**MAY 6, 2024**

**Board Liaison:** Bud Jossen

**HOA Staff:** Patti Johnston

**Members in Attendance:** Denise Haynie, Chair, (via telephone) Sue Green, Vice-Chair, Ricki O’Keeffe, Secretary, Linda Grendahl, Pat Kreiling, Marie Rinaldi-Sarro and Brian Haynie (via telephone). There was a quorum.

**Absent Members:** Virginia Cook, Steve Hardesty

**Call to Order:** The meeting was called to order by Sue Green at 9:27 a.m.

**Approval of Minutes:** A motion was made by Linda and seconded by Marie to approve the Minutes of April 1, 2024. Motion carried.

**Board Liaison Report:** Bud Jossen, Liaison, reported on the BOD meeting of March 27, 2024. Management recommended repurposing an unused beverage cart for CW golf course use. The Board approved additional electrical repairs to an HVAC unit at the FAC with costs not to exceed \$8,000., The 2023 audit is expected to be completed by the May BOD meeting. The employee of the month is Esteban Figueroa, maintenance department. The BOD also reiterated the CWPV Guiding Principles & Goals for 2024-2025.

**Management Report:** Patti Johnston, Administrative Services Manager, gave her report on the Website, The Flyer, email updates, the Food and Beverage and White Comment cards. Email subscribers are now at 3,683 and the website hits are at 12,030 with the most hits on Friday. The blue comment cards’ concerns were new food requests, mixed reviews on several bands, and generally positive reviews of staff and food. The white comment cards reflected comments on landscaping issues (both homeowners and golf courses), positive comments regarding the FAC and staff, Michigan gate issues and positive Easter event comments.

**Old Business:**

1. The summer volunteer schedule is now in place from May thru September. All library shifts are covered.
2. The effort to replace the swan in Cottonwood continues. A team is planning to initiate a "Go Fund Me" to fund the new swan. No timeline has been identified.
3. Pat Kreiling will take over Marie Rinaldi-Sarro's comment card project during the summer months, but Marie will make her next month report asap.

**New Business:**

1. All committee members were asked to supply their vacation schedules to the Committee Chair.
2. The Committee Chair reported that she will set up several mini teams to conduct various committee projects over the summer hiatus.
3. The HOA Survey Team reported that future exit and/or performance surveys will be on hold until the next session.

**Members and Guests' comments:**

1. Linda Grendahl reported that the BOD Policies and Procedures review task force is still in the works. Linda will contact Steve Hardesty and request an action plan.

**Future CWPV Meetings this Month:**

BOD Agenda Planning meeting: May 21, 2024, 3 p.m., CLC Lecture Hall  
BOD Directors meeting: May 29, 2024, 3 p.m., CLC Lecture Hall

**Recommendations to the Board of Directors:** **There are no recommendations for the Board of Directors.**

**Recommendations to Management:** **There are no recommendations for Management.**

**Adjournment:** The meeting was adjourned at 9:5917 a.m. The next meeting will be held on **SEPTEMBER 9, 2024**, at 9:30 a.m. in the **CLC MEETING ROOM #1**. If you are unable to attend, please email Chair, Denise Haynie at [denisehaynie@simplylogic.com](mailto:denisehaynie@simplylogic.com)

Respectfully Submitted By:

Denise Haynie

Denise Haynie, Chair

Ricki O'Keeffe

Ricki O'Keeffe, Secretary